



THE

BYE-LAWS

OF

RARE LOVE EMPOWERMENT FOUNDATION

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RARE LOVE EMPOWERMENT FOUNDATION -BYE-LAWS

WE ARE FRIENDS MAKING POSITIVE IMPACT-Website-www.rareloveef.com, social media-rareloveef, 08147805515

PREAMBLE

Rare Love Empowerment Foundation is a non-profit and non-governmental organization duly registered with the Corporate Affairs Commission (CAC) of Nigeria in 2022. Our purpose is to provide selfless service to humanity, driven by a shared commitment to uplifting the marginalized and vulnerable through structured medical, educational, empowerment and financial interventions. This document shall serve as the guiding authority for our operations and governance.

Article 1: Vision And Mission

- Vision: To offer person-centered, limitless support and assistance to marginalized and vulnerable individuals.
- Mission Statement: To deliver quality medical, educational, and financial support to the underprivileged with compassion and care.

Article 2: Core Values (D.O.C.E.)

The Foundation shall be guided by the following pillars in all its undertakings:

- Dedication: Total commitment to the cause of the vulnerable.
- Originality: Innovative and authentic approaches to empowerment.
- Compassion: Serving with empathy and heart-centered care.
- Equality: Ensuring fair treatment and opportunities for all, regardless of background.

Article 3: Aims And Objectives

The primary objectives for which this Foundation is established are:

- To provide accessible and quality healthcare support to underprivileged persons.
- To facilitate educational opportunities and scholarships for marginalized children and youth.
- To offer financial assistance and economic empowerment schemes to the vulnerable to foster self-reliance.
- To advocate for the rights and well-being of the marginalized within our society.

- To collaborate with local and international partners to achieve person-centered development goals.
- To organize vocational training and empowerment programs that enable self-reliance and economic independence. (Fostering Skill Acquisition).
- To cultivate a culture of selfless service and unconditional kindness "Rare Love" through community outreach and mentorship.

Article 4: Membership

Section 1: Eligibility

Membership shall be open to all persons, regardless of nationality, race, gender, or religion, who demonstrate a genuine passion for the Foundation's mission and a commitment to its core values.

Section 2: Categories of Membership:

- **Full Members:** Individuals actively involved in the day-to-day or strategic activities of the Foundation and financially committed to the running of the foundation via their donations, use of skill and time.
- **Volunteer Members:** Those who contribute time or skills on an ad-hoc basis.

Section 3: Requirements for Full Membership.

- Prospective members must subscribe to the core values, vision of the Foundation and agree to abide by the rules and regulations set forth in these Bylaws.
- Active participation in the Foundation's programs and meetings.
- Adherence to the rules and regulations as set forth by the Board.
- Financial donation to the designated account of the foundation. (the donation should be Monthly or Bi-Monthly) refer to Article 5, section 2

Section 4: Member Entitlements and Recognition

In recognition of their dedicated service and commitment to the Foundation's mission, the organization shall extend the following provisions to its members, provided they have maintained **Active Status as a full member** and have been

consistent with the financial donation for a minimum duration of **five (5) consecutive years** prior to the request:"

Benefit Type	Description
Letters of Recommendation	Official letters endorsing the member's character, philanthropy, and community service for job applications or visa processes.
Professional Networking	Exclusive access to a directory of other professional members or "Member-only" mixers.
Leadership Training	Opportunity to lead sub-committees, providing valuable "Board Experience" for their CVs.
Awards & Recognition	Annual "Service Awards" or digital badges for social media (LinkedIn) acknowledging their contribution to the cause.
Skill Sharing	Priority access to workshops or seminars hosted by the NGO for the community.

Article 5: Funding and Account

Section 1: Source of Fund

The Foundation shall be funded through:

- **Voluntary Member's Donations:** To sustain the Foundation's mission and operational goals, each active member shall be required to make a monthly or bi-monthly financial donation.
- **Donations and Grants:** From local and international partners, individuals, or government bodies.
- **Fundraising Activities:** Dedicated charity events or digital campaigns.

Section 2: Donation Minimum

All members are encouraged to send the donation to the designated Zenith Bank account stated at Section 3 of this Article 5 to sustain the Foundation's operations.

Section 3: Dedicated Banking Structure

To ensure the highest standards of financial accountability, the Rare Love Empowerment Foundation maintains three (3) distinct accounts, each with a specific purpose:

- **Sterling Bank (Account No: 0093922006) and Parallax Bank (Account No: 3000018528 USD)**
- Purpose: Reserved strictly for Annual Outreaches (Medical, Educational, Financial, Empowerment etc) and all **External** Funding or grants from partners and donors.

- **Zenith Bank (Account No: 1224414879)**
- Purpose: Reserved for Members' Monthly Donations. This account tracks the individuals monthly/bi-monthly donations and other internal member-driven support.

- **Parallax Bank (Account No: 1000191809)**
- Purpose: Reserved for Other Inflows and miscellaneous income not covered by the Sterling or Zenith accounts.
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Article 6: The Leadership Team (The Executive Board)

The following individuals constitute the board of the Foundation

<u>Name</u>	<u>Position</u>
Nneka Clara Aniebue	Founder / CEO
Confidence Oluchi Obilonu	General Secretary
Nnaji Bethel	Financial Secretary
Kizito Osagie	Public Relation Officer
Ekene Christian Okafor	Board Member
Azuka JohnPaul Ndefo	Board Member
Luther Kington Nwobodo	Board Member

Duties of Team members

To ensure the Rare Love Empowerment Foundation operates with the "Originality" and "Dedication" listed in your core values, the following duties are assigned:

1. Founder / CEO

- Provides the overall vision and strategic direction for the Foundation.
- Presides over all virtual and physical meetings.
- Acts as the primary signatory for legal and financial documents.
- Oversees the execution of medical, educational, and financial outreach programs.
- Creation of Sub-Committees to handle specific projects.
- Appointment of Functionaries if need be to ensure the smooth running of the Foundation's daily operations.
- In matters that threaten the core mission or legal standing of the Foundation, the Founder holds the final say in executive decisions.
- Serves as the primary legal representative of the Foundation in partnerships with government and international bodies.

2. General Secretary

- Handles all official correspondence and maintains the Foundation's records.
- Issues meeting notices and agendas to all members.
- Takes and distributes minutes for both virtual and physical meetings.
- Maintains the register of members and ensures compliance with CAC regulations.
- Any other duties as assigned by the CEO.

3. Financial Secretary

- Maintains accurate records of all income, donations, and expenditures.
- Prepares financial reports which might be presented at virtual and physical meetings.
- Works closely with the CEO to prepare budgets for outreaches (medical, educational, etc.).
- Ensures transparency in the disbursement of funds to the underprivileged.

- Any other duties as assigned by the CEO.

4. Public Relation Officer

- Acts as the official spokesperson for the Foundation.
- Manages the Foundation's image and visibility on social media and the official website. (www.rareloveef.com)
- Promotes the Foundation's mission to potential partners and donors.
- Any other duties as assigned by the CEO.

5. Board Members

- Provide oversight and advisory support to the executive team.
- Participate in voting on major policy changes or large-scale financial commitments.
- Assist in fundraising efforts and resource mobilization.
- Ensure that the Foundation remains true to its "person-centered" and "limitless support"

Article 7: Meetings

Section 1: Mode and Frequency

- **Virtual Meetings:** The Foundation shall conduct a minimum of three (3) virtual meetings per year to review projects, financial standing, and outreach planning.
- **Physical Meetings:** A physical assembly of the members shall be held at least once every three (3) years.

Section 2: Notice of Meetings

- All members must be formally informed of any meeting.
- Notice for virtual meetings shall be sent at least 7 days in advance.
- Notice for the triennial physical meeting shall be sent at least 30 days in advance to allow for travel and logistics

Article 8: Member Celebrations and Observances

Section 1: Foundation Invitations

Members are encouraged to invite the Foundation to personal milestones, including Condolences/Funeral Rites: Supporting a member during times of grief.

Child Parties/Namings: Celebrating the addition of new life to a member's family.
General

Celebrations: Weddings, birthdays, or other significant personal achievements.

Section 2: Policy on Financial Support

In strict adherence to our mission and out of respect for our donors, the Rare Love Empowerment Foundation shall not provide financial support, gifts, or monetary donations from the Foundation's treasury for the personal celebrations or losses of its members. The foundation's funds are primarily dedicated to external humanitarian efforts. Members are expected to be providers of help rather than recipients.

Section 3: Purpose of Funds:

All funds held by the Foundation are dedicated exclusively to providing medical, educational, financial assistance and empowerment support to the marginalized and vulnerable.

Section 4: Personal Contributions:

This policy does not prohibit members from organizing private, voluntary "purse" contributions among themselves to support a member, provided such funds are not processed through the Foundation's official accounts.

Section 5: Representation at Events

- **Official Presence:** Any member of the Foundation may be designated to represent the Rare Love Empowerment Foundation at a member's event.
- **Conduct:** The representing member shall uphold the core values of Compassion and Equality, delivering the Foundation's goodwill and presence as a sign of solidarity.

- Reporting: The Secretary shall be informed of who will be representing the Foundation to ensure the member is officially acknowledged during the event.

Article 9: Code of Conduct for Outreaches

To ensure our core values of Dedication, Originality, Compassion, and Equality (D.O.C.E.) are upheld during missions:

- Dignity First: All beneficiaries must be treated with the utmost respect.
- Avoid any language or actions that might make a recipient feel belittled.
- No Discrimination: Support must be given based on need, without regard for the beneficiary's religious or ethnic background.
- Confidentiality: The personal medical or financial struggles of beneficiaries must remain confidential and used only for official reporting or case management.
- Integrity: No member shall solicit or accept personal gifts from beneficiaries or partners in exchange for Foundation services.

Article 10: Member Welfare & Financial Assistance

Notwithstanding Section 2 and 3 of Article 8, a member may be considered for welfare support from the Foundation under the following strict conditions:

- i. The "Five-Year Activity Rule" : The member must have been consistently active and financially (regularly donating) for a minimum of five (5) consecutive years.
 - ii. Severity of Need: Welfare consideration is strictly limited to extreme, life-threatening, or emergency cases (e.g., critical medical emergencies or catastrophic loss).
 - iii. Discretionary Approval: Such support is not an automatic right but is subject to the review of the Board and the final approval of the Founder/CEO, based on the availability of funds.
- Note that all the three conditions must apply.

Article 11: Ratification

The provisions of this Bye Laws shall take effect from 11th day of April, 2026.

Closing Ratification

This document, having been reviewed and accepted by the leadership team, serves as the operational guide for Rare Love Empowerment Foundation.



General Secretary Signature

Date: 4th April, 2026



Founder/CEO Signature

Date: 4th April, 2026